

Almond-Bancroft School District

February 15, 2017 6:30 p.m.

1336 Elm Street

Almond, WI

- 1) Call Meeting to Order by President Warzynski
- 2) Roll Call-Establishment of Quorum
X Bradley _ Danforth X J. Dernbach X K. Dernbach X Ruzicka X Warzynski X Weiss
- 3) Proof of Posting of Meeting Pursuant to Wisconsin Statute 19.84
Mr. Boxx reported meeting was posted according to Statute
- 4) Approve Agenda
Motion made by John Ruzicka and second by Keith Dernbach to approve agenda. No discussion. Motion carried 6-0.
- 5) Public Appearances before the Board of Education
None
- 6) Approval of Minutes of Previous Meetings
 - 6A December 21, 2016 Regular Board Meeting Minutes Open/Closed
 - 6B January 12, 2017 Almond-Bancroft Wellness Committee Minutes
 - 6C January 25, 2017 Regular Board Meeting Minutes Open/Closed*Motion made by Roy Danforth second by Debbie Bradley to approve the December 21, 2016, January 12, 2017, and January 25, 2017 board meeting minutes. No discussion. Motion carried 6-0.*
- 7) Approval of Current Expenses and Vouchers Payable
Bonnie Warzynski read her questions she emailed to Dan Boxx and his responses concerning the current expenses and vouchers payable. Motion made by Debbie Bradley second by Kim Weiss to approve current expenses and vouchers payable. No discussion. Motion carried 6-0.
- 8) Announcements/Reports/Updates/Consent Items/Correspondence
 - 8A Correspondence-Recording Clerk-T. Warzynski
A thank you letter from Joseph's Hope Food Pantry coordinator Mark Kotolski to the Almond-Bancroft Student Council was read. Mr. Kotolski expressed his appreciation for the generous donation of 1009 nonperishable items and the monetary donation of \$300. He also stated that this donation will help to support an average of 30 families or 120 people for a month.

8B District Administrator Report

Dan Boxx reported that the CPI for next year will increase to 1.26, this year it was .012.

8C PK-12 Principal Report

Report on school activities

General Building Updates

Update on programs

Jeff Rykal reported that it was very rewarding to see the elementary students being so proud to donate food items to the Student Council can goods drive. He also stated that the middle school students were also very happy to support the cause and that in his time at A-B this is the largest amount of food collected.

The 8th grade trip to Washington DC will meet the numbers needed to make it happen. Almond-Bancroft will have 7 students attend the trip that will take place shortly after school is out for the summer.

A staff in-service will be held on February 24th. The morning will focus on tech training on creating digital lessons plans and using other digital media. The afternoon will have break out meetings for elementary, middle, and high school staff on PBIS and student rewards.

9) Donations to the Almond-Bancroft School District-P.I.E. Partners In Education-Elkay Bottle Filler (2)

Jeff Rykal reported the Partners In Education (PIE) committee has donated 2 bottle filling water coolers/bubblers. The bottle fillers have come in and are set to be installed during the in-service day when students are not in the building. One will be located outside of the cafeteria and the other will be by the west gym locker rooms. Bonnie Warzynski thanked PIE for the donation and stated that it will be a great addition to the school. The rest of the board echoed her statement.

10) Policy Development and Review

No policy development or review. Bonnie Warzynski asked about where the wellness committee is at. Jeff Rykal stated the committee broke out into their sections and have been setting the goals for the policy. The committee will meet again on March 2, 2017 to review a draft of the policy. Jeff stated his hope is that a 1st reading of the policy can happen at the March board meeting and be approved by the April board meeting.

11) Possible Action Items with Respect to:

11A Personnel: Resignations-Recommendations

Jeff Rykal reported that two individuals have submitted letters of notice that they will be retiring at the end of this school year. Jeff stated that between the two they have 67 years of service to the district. Kathie Plaisance has served the district for 31 years and Roger Young for 36 years. Jeff stated that they both were very dedicated and committed individuals who have put their heart and soul into educating the students of the district.

Motion made by Debbie Bradley second by John Ruzicka to accept the resignations of Roger Young and Kathie Plaisance. Bonnie Warzynski added with many thanks for their service to the District. Motion carried 6-0.

11B Open Van Bids

Bonnie Warzynski opened the sealed bids for the sale of the van. Three bids were opened in the amounts of \$653.07, \$400.00, and \$1,500.00. Motion by John Ruzicka second by Jerry Dernbach to approve the bid for the sale of the van from Ed Burns/James Burns and Sons Farms for \$1,500, sold as is. No discussion. Motion carried 6-0.

11C Approve FFA overnight trip

Michelle Orr presented to the Board the opportunity for FFA students to attend an overnight trip to the FFA Farm Forum in Wisconsin Rapids. She stated that this would be the first time that the Almond-Bancroft FFA chapter would attend if approved. She read a letter from the 4 FFA students that would attend as they were not able to come to the Board in person. They asked that the board approve the overnight trip. They will attend workshops and have the opportunity to talk with other FFA students. Michelle Orr also stated that the cost of the trip would be covered by funds raised through donations, concessions work, and wreath sales. Bonnie Warzynski stated that it sounds like it is a great opportunity. Motion by John Ruzicka second by Debbie Bradley to approve the FFA trip to Wisconsin Rapids. No discussion. Motion carried 6-0.

11D Update regarding District Accounts approvals/review monthly reports.

Dan Boxx asked Trina Warzynski to explain the various District banking accounts, the Resolution paperwork for the Portage County Bank, and show where the previously approved signors (President, Treasurer, and Clerk) need to sign for each individual account. Dan Boxx also asked the Board to consider approving online banking for Melissa Clark to oversee and also approve adding her to the District accounts.

Motion by Kim Weiss second by Keith Dernbach to have Melissa Clark added as an agent on the following District accounts 102381-Checking, 775682-Savings, 4004092-Money Market, 4004535-Money Market Debt Service, 4005845-Money Market Act 32, and 7100020-Checking. The powers granted will be listed as 1) None, 2-6) A, B, C, and 7) D, which will read "Withdraw or transfer funds on deposit with this financial institution either thru telephone transfers, online banking, or personal appearance at the bank". As well as changing the number of signatures to be 1 for powers granted # 7. No discussion. Motion carried 6-0.

Motion by Debbie Bradley second by Keith Dernbach to have Melissa Clark added as an agent on the following Activity accounts, 4004076-Money Market Activity Fund, 7100012-Checking Activity Fund, and 183611971-6 month CD CO Activity Fund. The powers granted will be listed as 1) None, 2-6) A, B and 7) C, which will read "Withdraw or transfer funds on deposit with this financial institution either thru telephone transfers, online banking, or personal appearance at the bank". As well as changing the number of signatures to be 1 for powers granted # 7. No discussion. Motion carried 6-0.

Motion by Keith Dernbach to approve online banking for Melissa Clark, second by John Ruzicka. No discussion. Motion carried 6-0.

Bonnie Warzynski asked about the current monthly reports ran for the Board. Mellissa Clark stated that when she ran the reports she reviewed them and thought they were repetitive. She would like to include in the future a balance sheet and profit/loss report. She also stated that she would like to see the reports run on a monthly basis. She asked the Board what currently run reports are useful and what they would like to see in the future. Bonnie Warzynski stated that the check register report is important to her and that she would like to see reports printed that could help her to tie things out. Debbie Bradley stated that she would like reports run to compare what was budgeted to what is actual. Bonnie stated that the current budget expense report is tied to accounts. She would like to be able to tie that back to the budget. Melissa stated that she is still learning Skyward Financials. Dan Boxx stated that he and Melissa have talked about the need for

a cash flow worksheet. Keith Dernbach stated that Melissa can start with new reports that she feels are necessary when she is settled in with Skyward.

11E Discuss/Review District Administrator Applicants

Bonnie Warzynski stated that all of the administrator applicants are very encouraging and would like to table the rest of discussion to closed session.

11F Discuss stair and handrail system in west gym

Scott Kollock from the Booster Club spoke about a safety concern that was brought to the Booster Club. Currently the bleachers in the west gym do not have a hand rail or stair system going up the bleachers. He and the Booster Club would like to look into adding/refitting our bleachers to have one or two sets for stairs on each side. Jeff Rykal asked the Board if the original bleacher plan had called for stairs when the west gym was added on. Scott stated that he has salesperson coming from BR bleachers to evaluate our bleachers to give the Booster Club a quote. He has also been in contact with Gym Boys. Jerry Dernbach asked if bleachers need to be collapsed and pushed back could stairs be added. Scott Kollock also stated that another idea is to add a row of chairs to the home team side for player seating. This would involve connecting the first two rows of bleachers and putting up a safety rail as well as purchasing a chair rack. Bonnie asked if a considerable amount of bleacher space would be lost and would the accessibility to getting into the bleachers on the other end of the gym from the floor be lost. Scott stated that the sales people they talk to will give them options that can be done and he will bring those options and quotes to the Board. Bonnie thanked Scott and the Booster Club for looking into the stair and handrail options.

12) Items for Signatures

12A Signatures for meeting minutes

No signature items.

13) Dates for Upcoming Committee Meetings and Board Meetings

13A February 22, 2017 Special School Board Meeting 6:30 p.m. at the Almond School

Jeff Rykal asked the Board what they would like brought to the special meeting. The Board responded with blank copies of the school layout and the last proposed plan, as well as any pricing or quotes.

13B March 15, 2017 6:30 p.m. Regular Monthly Meeting at the Almond School

Bonnie Warzynski added the March 2, 2017 Wellness Committee meeting. Kim Weiss stated that she is registered and will be attending the meeting in Rosholt on Monday March 6, 2017 at 6:00 pm.

13C Future agenda items for discussions

Dan Boxx stated that the teaching staff has been recertified. They have voted and will be represented by the association. Bonnie Warzynski would like to have a discussion about educator effectiveness and how responsibilities are divided up and about workloads. She would also like to address social media in the future.

14) Contemplated executive session pursuant to Wis. Stat. § 19.85(1) (c) (f) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or

exercises responsibility. Discuss/Review District Administrator Applicants, Transportation Contract. Financial review/procedures

Motion by Kim Weiss to move into closed session, second by Keith Dernbach. Motion carried 6-0 by roll call vote at 8:00 pm.

- 15) Reconvene to Open Session to act on items discussed in closed session if necessary
Motion by John Ruzicka to reconvene into open session, second by Debbie Bradley. Motion carried 6-0 by roll call vote at 9:08 pm.

- 16) Adjournment
Motion by John Ruzicka second by Kim Weiss to adjourn meeting at 9:10 p.m. Motion carried by all.